



## **FORWARD PLAN OF DECISIONS**

**1 April 2011 - 30 September 2011**

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

A handwritten signature in black ink, appearing to read "Paul Carter", is centered on the page.

Leader of the County Council - Paul Carter  
Published by Democratic Services

This Forward Plan lists “Key Decisions” which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. The Plan also contains reference to other proposed decisions, which although not Key Decisions are nonetheless significant in terms of their outcomes.

Please use the contact details given to let us know your views.

## **FORWARD PLAN OF DECISIONS**

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council’s website.

Paper copies will be made available by contacting Andrew Ballard (telephone 01622 694297 or email [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)).

<b>The Kent County Council Cabinet Members are:</b>	
Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr Roger Gough	Cabinet Member for Business Strategy & Support
Mr John Simmonds	Cabinet Member for Finance & Procurement
Mr Graham Gibbens	Cabinet Member for Older People's Services (including Public Health)
Mr Bryan Sweetland	Cabinet Member for Environment, Highways & Waste
Mr Kevin Lynes	Cabinet Member for Regeneration & Economic Development
Mrs Sarah Hohler	Cabinet Member for Education, Learning & Skills
Mr Mike Hill	Cabinet Member for Customer and Communities
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services - Jenny Whittle

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.



## FORWARD PLAN SUMMARY

### Summary of all forthcoming executive decisions in month order

Month			
Date	Subject Matter	Decision Maker	Page No.
<b>April by County Council</b>			
April 2011	Local Transport Plan for Kent 2011-16	County Council	5
<b>April by Cabinet</b>			
April 2011	Batch 2 Academies 10/01478	Cabinet	7
April 2011	Duke of York Academy - Approval to submit Outline Business Case 10/01481	Cabinet	9
April 2011	Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the Christchurch Academy and proceed through the New Project Approval Process - 10/01482	Cabinet	11
April 2011	Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the John Wallis Church of England Academy and proceed through the New Project Approval Process - 10/01483	Cabinet	13
April 2011	Batch 2 Academies - approval of appointment of Preferred Bidder to deliver the Batch 2 Academies and to progress to the finalisation of the Final Business Case - 10/01484	Cabinet	15
April 2011	Directorate and Service Unit Business Plans 2011/12	Cabinet	17
April 2011	Rail Action Plan for Kent	Cabinet	18
April 2011	The Co-ordinated Scheme for Admissions to Primary & Secondary Schools in 2012	Cabinet	20
<b>April by Individual Cabinet Member</b>			
April 2011	To agree fees in respect of applications to divert or stop up public rights of way under provisions contained within the Town and Country planning Act 1990 - 10/01541	Cabinet Member for Environment, Highways and Waste	22
April 2011	St John's Library Sevenoaks - 10/01502	Cabinet Member for Customer and Communities	24

April 2011	Provision of replacement ASD unit at Cage Green Primary and replacement speech and language unit at West Malling Primary - 10/01603	Cabinet Member for Education, Learning & Skills	26
April 2011	Provision of replacement ASD unit at Joy Lane Primary, Whitstable and new speech and language unit at Sittingbourne Community College - 10/0605	Cabinet Member for Education, Learning & Skills	28
April 2011	Procurement of a Disabled Children's Services County Framework Contract - 10/01585	Cabinet Member for Education, Learning & Skills	30
April 2011	Proposal to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality - 10/01467	Cabinet Member for Education, Learning & Skills	32
April 2011	Inclusive Design & Place-making Technical Appendix - 10/01526	Cabinet Member for Environment, Highways and Waste	34
<b>May by Cabinet</b>			
May 2011	Joint Commissioning of Integrated Community CAMHS	Cabinet	36
May 2011	Kent Children's Trust Governance Framework 10/01528	Cabinet	38
May 2011	Highways Term Maintenance Contract - 10/01586	Cabinet	40
May 2011	Reducing Accommodation Expenditure on Unaccompanied Asylum Seeking Children (UASC) Care Leavers 18+	Cabinet	42
May 2011	Involving the Whole Community; the Kent Approach to Literacy and Reading 2011-2021	Cabinet	44
<b>May by Individual Cabinet Member</b>			
May 2011	Proposed collaboration with Hertfordshire County Council	Cabinet Member for Environment, Highways and Waste	46
May 2011	Management of Obstructions on the Highway	Cabinet Member for Environment, Highways and Waste	48
May 2011	Closure of Kingsmead Primary school and Diocesan & Payne Smith CE Primary School and their replacement with a new Voluntary controlled primary school - 10/01566	Cabinet Member for Education, Learning & Skills	50
Between May 2011 and June 2011	Inclusive Design & Place-making Technical Appendix for the Kent Design Guide (December 2005) - 10/01571	Cabinet Member for Environment, Highways and Waste	52
May 2011	Adult Education: Changes to concessions for people over 60 and the introduction of a new older learners' membership scheme.	Cabinet Member for Customer and Communities	54

<b>June by Individual Cabinet Member</b>			
June 2011	The Future of Kent Supported Employment (KSE)	Cabinet Member for Older People's Services (including Public Health)	56
<b>July by County Council</b>			
July 2011	Bold Steps for Health, establishing a Health & Wellbeing Board, establishing Public Health as a statutory function of the County Council.	County Council	58
<b>July by Cabinet</b>			
July 2011	Special Educational Needs (SEN) Strategy and Policy Paper	Cabinet	60
<b>August by Individual Cabinet Member</b>			
August 2011	Adult Social Services Non Residential Charging Policy	Cabinet Member for Older People's Services (including Public Health)	61
<b>Withdrawn</b>			
	Kent Thameside Strategic Transport Programme - 07/01108	Cabinet Member for Regeneration and Economic Development, Cabinet Member for Environment, Highways and Waste, Cabinet Member for Finance & Procurement, Leader of the Council	63





<p><b>Responsible Cabinet Member - County Council</b></p> <p><b>Reference No:</b> N/a</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Local Transport Plan for Kent 2011-16</b></p> <p><b>The Decision needed:</b>  Agree LTP Strategy and 5 year Implementation Plan for local transport improvements (integrated transport schemes, maintenance and major scheme bids)</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  County Council</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  Not a key decision, needs to be approved by Full Council</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Who and when?</p> <p>A draft Local Transport Plan (LTP) has been sent out for consultation (5 October to 31 December 2010) to 200+ stakeholders</p> <p><b>Who is it necessary to consult?</b></p> <p>The Transport Act 2000 as amended places a duty on local transport authorities to consult bus and rail operators, public transport user groups, district councils, the Secretary of State for Transport and any other people they consider appropriate.</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b></p>

A report was considered and approved on 14 September 2010 by the EHW Policy, Overview and Scrutiny Committee on a new method for prioritising the LTP budget for integrated schemes. This new method is the key “message” of the draft LTP.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes – LTP3 is one of the key priorities for the Integrated Strategy and Planning Division

**Closing date for consultation/receiving comments:**

31<sup>st</sup> December 2010

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Rob Smith, Senior Transport Planner, Integrated Strategy and Planning, EHW  
– 01622 221050 – robert.smith3@kent.gov.uk

**Support documents**

Draft Local Transport Plan for Kent 2011-16

**Responsible Cabinet Member - Cabinet**

**Reference No:** 10/01478

**Key** Yes

**Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.**

**Title:**

**Batch 2 Academies 10/01478**

**The Decision needed:**

Batch 2 Academies - approval is sort to submit the Outline Business Case to Partnerships for Schools/DEF for the Knole Academy and proceed through the New Project Approval Process

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

April 2011

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

**Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors**

**Consultees**

**Informing Only**

Who and when?

N/A

**Who is it necessary to consult?**

N/A

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

Yes – CFE POSC Learning & Development

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes, Medium Term Plan

**Closing date for consultation/receiving comments:**

N/A

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Grahame Ward- Director Capital Programme and Infrastructure Group  
Email Grahame.ward@kent.gov.uk

**Support documents**

Affordability sections Exempt

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 10/01481</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Duke of York Academy - Approval to submit Outline Business Case 10/01481</b></p> <p><b>The Decision needed:</b>  Duke of York Academy – Approval to submit Outline Business Case to Partnerships for Schools/DEF and commence Procurement from the National Framework to select a Contractor to deliver the Academy works</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Who and when?  N/A</p> <p><b>Who is it necessary to consult?</b>  N/A</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  Yes – CFE POSC Learning &amp; Development</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital</b></p>

**Programme?**

Yes, Medium Term Plan

**Closing date for consultation/receiving comments:**

N/A

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

Grahame Ward - Director Capital Programme and Infrastructure Group

Email:Grahame.ward@kent.gov.uk

**Support documents**

Affordability sections Exempt

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 10/01482</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the Christchurch Academy and proceed through the New Project Approval Process - 10/01482</b></p> <p><b>The Decision needed:</b>  Batch 2 Academies - seeks approval to submit the Outline Business Case to Partnerships for Schools/DFE for the Christchurch Academy and proceed through the New Project Approval Process</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Who and when?  N/A</p> <p><b>Who is it necessary to consult?</b>  N/A</p> <p><b>Has the matter already been discussed by a Policy, Overview and</b></p>

**Scrutiny Committee?:**

Yes – CFE POSC Learning & Development

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes, Medium Term Plan

**Closing date for consultation/receiving comments:**

N/A

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

Grahame Ward - Director Capital Programme and Infrastructure Group  
Email [Grahame.ward@kent.gov.uk](mailto:Grahame.ward@kent.gov.uk)

**Support documents**

Affordability sections Exempt



<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No: 10/01483</b></p> <p><b>Key Yes</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the John Wallis Church of England Academy and proceed through the New Project Approval Process - 10/01483</b></p> <p><b>The Decision needed:</b>  Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DEF for the John Wallis Church of England Academy and proceed through the New Project Approval Process</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Who and when?  N/A</p> <p><b>Who is it necessary to consult?</b>  N/A</p> <p><b>Has the matter already been discussed by a Policy, Overview and</b></p>

**Scrutiny Committee?:**

Yes – CFE POSC Learning & Development

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes, Medium Term Plan

**Closing date for consultation/receiving comments:**

N/A

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

Grahame Ward - Director Capital Programme and Infrastructure Group

Email:Grahame.ward@kent.gov.uk

**Support documents**

Affordability sections Exempt

**Responsible Cabinet Member - Cabinet**

**Reference No:** 10/01484

**Key** Yes

**Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.**

**Title:**

**Batch 2 Academies - approval of appointment of Preferred Bidder to deliver the Batch 2 Academies and to progress to the finalisation of the Final Business Case - 10/01484**

**The Decision needed:**

Batch 2 Academies - approval of appointment of Preferred Bidder to deliver the Batch 2 Academies and to progress to the finalisation of the Final Business Case

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet

**Date:**

April 2011

**Reason if Key Decision**

Significant service developments, reduction, changes in delivery

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors**

**Consultees**

Who and when?

N/A

**Who is it necessary to consult?**

N/A

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

Yes – CFE POSC Learning & Development

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes, Medium Term Plan

**Closing date for consultation/receiving comments:**

N/A

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Grahame Ward - Director Capital Programme and Infrastructure Group

Email [Grahame.ward@kent.gov.uk](mailto:Grahame.ward@kent.gov.uk)

**Support documents**

Affordability sections Exempt

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 10/01555</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Directorate and Service Unit Business Plans 2011/12</b></p> <p><b>The Decision needed:</b>  To approve the 2011/12 Business Plans</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  Directorate and Service Unit Business Plans provide officers with the delegated authority to deliver the projects and activities set out for the year.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p>The Business Plans set out how the Medium-Term Plan (Bold Steps for Kent) and the 2011/12 Budget will be delivered. There will be consultation with the public, staff, the business community, and partner organisations around the implications of Bold Steps for Kent and the budget reductions which the business plans will reflect. The business plans themselves will also set out the detailed consultation planned for the coming year.</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b>  Debra Exall, Head of Strategic Policy, 01622 221984</p> <p><b>Support documents</b>  Bold Steps for Kent (to be approved by the County Council on 16 December 2010) Budget 2011/12 (to be approved by the Cabinet then County Council in February 2011)</p>

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> N/a</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Rail Action Plan for Kent</b></p> <p><b>The Decision needed:</b>  To approve the Rail Action Plan for Kent as the basis of Kent County Council’s submission to the Department for Transport, representing the views of Rail User Groups, District and Parish Councils and other individuals, for the renewal of the Integrated Kent Franchise in 2014.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  To provide KCC with a cohesive submission to the Department for Transport for the renewal of the Integrated Kent Franchise, before final presentation to the 3rd Rail Summit on 19 April 2011</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Who and when?  KCC’s Rail Summit stakeholders</p> <p><b>Who is it necessary to consult?</b>  All of KCC’s Rail Summit stakeholders have been consulted and given the opportunity to respond to the Plan between 23 December 2010 and 28 February 2011</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?</b></p>

Yes – it will have been to EHW Policy & Overview committee on 18 January 2011.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Closing date for consultation/receiving comments:**

28 February 2011

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Stephen Gasche

01622 221995

**Support documents**

None.

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> N/a</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>The Co-ordinated Scheme for Admissions to Primary &amp; Secondary Schools in 2012</b></p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Yes</p> <p><b>Who is it necessary to consult?</b>  All admissions authorities in Kent; neighbouring admissions authorities and Diocesans</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  No</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b>  Yes</p> <p><b>Closing date for consultation/receiving comments:</b>  17 January 2011</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>



**Your name, Your Service, Your phone number and email address:**

Scott Bagshaw - Head of Admissions and Transport  
01622 694185 - Email: scott.bagshaw@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 10/01541

**Key No**

**Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.**

**Title:**

**To agree fees in respect of applications to divert or stop up public rights of way under provisions contained within the Town and Country planning Act 1990 - 10/01541**

**The Decision needed:**

Local Planning Authorities are granted a power under the Town and Country Planning Act 1990 to stop up or divert public footpaths, bridleways and restricted byways when they are affected by authorised outline or detailed development. In most instances within Kent the local planning authority is the District or Borough Council.

Kent County Council Countryside Access service has entered into Service Level Agreement with Ashford Borough Council to carry out the necessary procedures on their behalf on all Public Path Orders under the Town and Country Planning Act 1990.

There is no statutory costs for carrying out this service, therefore the County Council must set its own costs, as outlined in the Cost Schedule

Although, at present, this relates to work undertaken on behalf of Ashford Borough Council there is a possibility that should this prove successful then it may be offered to other Borough and District Council. The same costs as outlined in the Cost Schedule would then apply.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

April 2011

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors**

**Consultees**

**Informing Only**

Who and when?

N/A

**Who is it necessary to consult?**

Cabinet Member for Environment Highways and Waste

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

Decision to carry out Town and Country Planning Act 1990 work on behalf of Ashford Borough Council was agreed by members, but not the costs.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

No

**Closing date for consultation/receiving comments:**

Before 01 October 2010

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Sonia Coventry, Countryside Access Service

Sonia.coventry@kent.gov.uk

**Support documents**

Cost schedule for Town and Country Planning Act 1990, Public Path Orders works undertaken by Kent County Council on behalf of District and Borough Councils.

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Customer and Communities</p> <p><b>Reference No:</b> 10/01502</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>St John’s Library Sevenoaks - 10/01502</b></p> <p><b>The Decision needed:</b>  Close the existing service point and replace with alternative provision in line with the Library and Archives Strategy and modernisation of services</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Customer and Communities</p> <p><b>Date:</b>  Not before March 2011</p> <p><b>Reason if Key Decision</b>  Significant effect on KCC’s services to the community</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  Having refined the consultation in order to better inform the final decision, a further consultation period will commence on 17<sup>th</sup> January 2011</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  No</p> <p><b>Who is it necessary to consult?</b>  Sevenoaks Town Council, library members and the wider community, including the primary school</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  No</p>

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes - in the Annual Operating Plan and The Library and Archive Strategy

**Closing date for consultation/receiving comments:** 1<sup>st</sup> March 2011

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Cath Anley, Head of Libraries and Archives.  
01622 696517, Email [cath.anley@kent.gov.uk](mailto:cath.anley@kent.gov.uk)

**Support documents**

10 01502 St Johns Report

10 01502 APPENDIX 1 MAP

10 01502 APPENDIX 2 OPENING HOURS

10 01502 APPENDIX 3 STATISTICS

10 01502 APPENDIX 4 LETTER

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 10/01603</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Provision of replacement ASD unit at Cage Green Primary and replacement speech and language unit at West Malling Primary - 10/01603</b></p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Yes</p> <p><b>Who is it necessary to consult?</b>  N/A</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  Yes</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b>  Yes</p> <p><b>Closing date for consultation/receiving comments:</b>  N/A</p>

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Bruce Macquarrie - Head Of Capital And Infrastructure Support  
bruce.macquarrie@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 10/0605

**Key No**

**Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.**

**Title:**

**Provision of replacement ASD unit at Joy Lane Primary, Whitstable and new speech and language unit at Sittingbourne Community College - 10/0605**

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Education, Learning & Skills

**Date:**

April 2011

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors**

**Consultees**

**Informing Only**

**Who is it necessary to consult?**

N/A

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

Yes

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Closing date for consultation/receiving comments:**

N/A



**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Bruce MacQuarrie -bruce.macquarrie@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Education, Learning & Skills

**Reference No:** 10/01585

**Key** Yes

**Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.**

**Title:**  
**Procurement of a Disabled Children’s Services County Framework Contract - 10/01585**

**The Decision needed:**

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**  
Cabinet Member for Education, Learning & Skills

**Date:**  
April 2011

**Reason if Key Decision**  
Affects more than 1 Electoral Division

**Reason if this decision has been delayed/withdrawn from a previous plan**  
N/a

**Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors**

**Consultees**

**Informing Only**  
N/A

**Who is it necessary to consult?**  
Expressions of interest have been sought via the South East Business Portal

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**  
No

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**  
Yes

**Closing date for consultation/receiving comments:**

5<sup>th</sup> October 2010

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Liz Totman, Head Of Specialist Services  
liz.totman@kent.gov.uk

**Support documents**

None.

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 10/01467</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Proposal to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality - 10/01467</b></p> <p><b>The Decision needed:</b>  To issue a public notice to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  Significant service developments, reduction, changes in delivery</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Who and when?  N/A</p> <p><b>Who is it necessary to consult?</b>  MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations and Diocesan Boards of Education.  Consultation will be carried out in accordance with KCC policy and The School Organisation (Establishment and Discontinuance of Schools)</p>

Regulations 2007.

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

No. The proposal will be discussed by the School Organisation Advisory Board on 14 July 2010 seeking permission to consult on the proposal and returned to the School Organisation Advisory Board on October 2010 discussing the outcome of the consultation

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Medium Term Capital Programme

**Closing date for consultation/receiving comments:**

To be confirmed

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Adams, Area Education Officer  
Email david.adams@kent.gov.uk

**Support documents**

None.

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Environment, Highways and Waste</p> <p><b>Reference No:</b> 10/01526</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Inclusive Design &amp; Place-making Technical Appendix - 10/01526</b></p> <p><b>The Decision needed:</b>  To adopt the Inclusive Design &amp; Place-making document as a technical Appendix for the Kent Design Guide (December 2005)</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Environment, Highways and Waste</p> <p><b>Date:</b>  April 2011</p> <p><b>Reason if Key Decision</b>  This document will become KCC technical policy as part of the Kent Design Guide (December 2005)</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  Following a request from the Members of EHW POSC the document was represented at the committee meeting in November following extensive expert stakeholder consultation and amendment. The Committee approved the next steps of taking the document out to public consultation, this will occur in January and February and, once amendments have be made, will be presented for a Cabinet decision in April.</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Who is it necessary to consult?</b>  This document will go through wide spread stakeholder and public consultation as part of the process of drafting and finalising the contents of the document.</p>

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

The plan is to present the document to the July Environment Highways & Waste Policy Overview Scrutiny Committee (EHW POSC).

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Inclusive access is a key Kent Highway Services/KCC principle

**Closing date for consultation/receiving comments:**

Public consultations will close by the end of September 2010

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Simon Allum, Mobility Management Team Leader, Sustainable Transport Team, KHS: 01622 221968

Email [Simon.allum@kent.gov.uk](mailto:Simon.allum@kent.gov.uk)

**Support documents**

Inclusive Design Technical Appendix, Kent Design Guide, DDA/DED

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> N/a</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Joint Commissioning of Integrated Community CAMHS</b></p> <p><b>The Decision needed:</b>  Tier 2&amp;3 to be linked with the CAMHS grant to KCC, with a view to re-procuring existing provision.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  May 2011</p> <p><b>Reason if Key Decision</b>  Significant service developments, reduction, changes in delivery3</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Members, NHS</p> <p><b>Who is it necessary to consult? N/A</b></p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  To be discussed at Vulnerable Children POSC</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b>  No</p> <p><b>Closing date for consultation/receiving comments:</b>  (If applicable)  N/A</p>



**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Helen Jones 01622 696682 / Liz Totman 01622 694091

**Support documents**

None.

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 10/01528</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Kent Children’s Trust Governance Framework 10/01528</b></p> <p><b>The Decision needed:</b>  To agree a revised Governance Framework for children’s trust arrangements in Kent and to provide a progress report on the Kent Children’s Trust and local Trust Boards.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  May 2011</p> <p><b>Reason if Key Decision</b>  Affects more than 1 Electoral Division</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  N/A</p> <p><b>Who is it necessary to consult?</b>  All partners of the Kent Children’s Trust were consulted during the KCT review July – December 2009 and through a programme of Governance meetings ( July – Sept 2010).  Statutory partners/agencies as defined by The Children Act 2004 and the ASCL Act 2009</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  Children, Families &amp; Education - Vulnerable Children and Partnerships Policy</p>

Overview and Scrutiny Committee – 31<sup>st</sup> March 2010 & 29 June 2010

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Closing date for consultation/receiving comments:**

On going representations can be made at any time

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Jo Ackroyd

joy.ackroyd@kent.gov.uk

**Support documents**

Summary of the Apprenticeships, Skills, Children and Learning Act and Statutory Guidance,

[http://www.kenttrustweb.org.uk/UserFiles/CW/File/Childrens\\_Services/Kent](http://www.kenttrustweb.org.uk/UserFiles/CW/File/Childrens_Services/Kent)

Childrens\_Trust/ASCL/New\_Statutory\_guidance.doc, KCT review: Final

Report, <http://www.kenttrustweb.org.uk/>

Children/kct\_change\_for\_children.cfm, Previous Cabinet reports on KCT governance framework and children's trust arrangements: • 26 November 2007, •

15 September 2008, • 29 March 2010

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 10/01586</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Highways Term Maintenance Contract - 10/01586</b></p> <p><b>The Decision needed:</b>  To award the Highways Term Maintenance contract to the preferred bidder</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  May 2011</p> <p><b>Reason if Key Decision</b>  The Highways Term Maintenance Contract will have a “significant” effect on KCC’s services and is a major contract up to the value of approx £750m over a period ranging between 5 – 10 years. The preferred bidder will be selected by a robust procurement process, which will include regular progress and decision meetings with the Strategic Procurement Board.<sup>3</sup></p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Who and when?  A wide range of stakeholders will be informed as part of the mobilisation process of the contract</p> <p><b>Who is it necessary to consult?</b>  Corporate Procurement  Legal Services  Finance  ISG</p> <p><b>Has the matter already been discussed by a Policy, Overview and</b></p>

**Scrutiny Committee?:**

Yes, Nick Chard provides an update at each POSC meeting

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes – Kent Highways Business Plan 2010/11

**Closing date for consultation/receiving comments:**

N/A

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

John Burr

John.burr@kent.gov.uk

**Support documents**

POSC Report 25/5/10, Verbal updates by Nick Chard at POSC, Minutes from Strategic Procurement Board (available on request)

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> N/a</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Reducing Accommodation Expenditure on Unaccompanied Asylum Seeking Children (UASC) Care Leavers 18+</b></p> <p><b>The Decision needed:</b></p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  May 2011</p> <p><b>Reason if Key Decision</b>  N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Yes – informing and involving Accommodation Service Users, Providers of Social Care</p> <p><b>Who is it necessary to consult?</b>  N/A</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  No</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b>  N/A</p> <p><b>Closing date for consultation/receiving comments:</b>  N/A</p>

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Nuala Scannell - Development & Planning Manager  
01622 605286 - Email: [nuala.scannell@kent.gov.uk](mailto:nuala.scannell@kent.gov.uk)

**Support documents**

None.

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> 11/01634</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Involving the Whole Community; the Kent Approach to Literacy and Reading 2011-2021</b></p> <p><b>The Decision needed:</b>  Endorsement of the above</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  May 2011</p> <p><b>Reason if Key Decision</b>  The Kent Approach to Literacy and Reading will be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.<sup>3</sup></p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>The Kent Approach is based on all 3:</b></p> <p><b>Informing Only</b>  We seek to raise awareness of individuals and organisations across Kent of the importance of literacy and reading and to signpost them to advice and support</p> <p><b>Who is it necessary to consult?</b>  The Kent Approach is based on an on-going consultation with individuals and organisations across Kent</p>



**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

The Kent Approach has been discussed at Communities POSC on 11<sup>th</sup> January 2011 and CFE Learning and Development POSC on 1<sup>st</sup> March

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Libraries and Archives Annual Operating Plan

**Closing date for consultation/receiving comments:**

On-going and open to comment at any time

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Gill Bromley; Libraries and Archives; 01622 696480;  
Email [gill.bromley@kent.gov.uk](mailto:gill.bromley@kent.gov.uk)

**Support documents**

Communities POSC paper January 2011 including appendix

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 11/01647

**Key** Yes

**Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.**

**Title:**

**Proposed collaboration with Hertfordshire County Council**

**The Decision needed:**

To proceed with a proposed collaboration with Hertfordshire County Council in the area of the supplies operation within Commercial Services

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

May 2011

**Reason if Key Decision**

Significant savings in excess of £1,000,000 are expected

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors**

**Consultees**

**Who is it necessary to consult?**

Staff and unions (UNISON & UNITE)

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

No

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Closing date for consultation/receiving comments:**

April 2011

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Jackson - Commercial Services, 01622 605471

david.jackson@kent.gov.uk

**Support documents**

Exempt

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 11/01652

**Key No**

**Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.**

**Title:**

**Management of Obstructions on the Highway**

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

May 2011

**Reason if Key Decision**

N/a

**Reason if this decision has been delayed/withdrawn from a previous plan**

**Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors**

**Consultees**

**Informing Only**

Environment, Highways & Waste POSC – 8 April 2011.

**Who is it necessary to consult?**

District Councils, Kent Association of Parish Councils, Town Centre Management Groups and the Kent Reference Panel.

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

The current policy was discussed by the EHW Policy Overview & Scrutiny Committee in May 2010 and this revised proposal will be considered at the POSC meeting of 8 April 2011.

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Closing date for consultation/receiving comments:**

25<sup>th</sup> March 2011

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

David Beaver, Kent Highway Services, 01622 696775

**Support documents**

None.

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Reference No:</b> 10/01566</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Closure of Kingsmead Primary school and Diocesan &amp; Payne Smith CE Primary School and their replacement with a new Voluntary controlled primary school - 10/01566</b></p> <p><b>The Decision needed:</b>  Proposed amalgamation of the two above schools and the establishment of a new 2 form entry primary school, with maintained nursery unit on the current Kingsmead site, as a Voluntary Controlled Church of England School.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Education, Learning &amp; Skills</p> <p><b>Date:</b>  May 2011</p> <p><b>Reason if Key Decision</b>  Affects more than 1 Electoral Division<sup>3</sup></p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  N/A</p> <p><b>Who is it necessary to consult?</b>  MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations and Diocesan Boards of Education.  Consultation will be carried out in accordance with KCC policy and The School Organisation (Establishment and Discontinuance of Schools) Regulations 2007</p> <p><b>Has the matter already been discussed by a Policy, Overview and</b></p>

**Scrutiny Committee?:**

No

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes

**Closing date for consultation/receiving comments:**

January 2011

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Martyn Doole Area Education Officer  
0122728440, martyn.doole@kent.gov.uk

**Support documents**

A report will be presented to the school Organisation Advisory Board on 9 November 2010 requesting permission to consult. A report will be presented to the School Organisation Advisory Board on the outcome of the consultation on 3 march 2011

**Responsible Cabinet Member** - Cabinet Member for Environment, Highways and Waste

**Reference No:** 10/01571

**Key** Yes

**Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.**

**Title:**  
**Inclusive Design & Place-making Technical Appendix for the Kent Design Guide (December 2005) - 10/01571**

**The Decision needed:**

It has been recognised that there is a need for clearer guidance and policy about inclusive design. Inclusive design ensures that the pedestrian environment is accessible for all members of society regardless of ability. In order to address this, a technical appendix to the Kent Design Guide has been drafted. The guidance aims to provide specific detail and guidance on how to address “accessibility for all” in Kent’s future built environment. The guidance in this document applies to the design of the public realm, including arrival at a building or public space, for new and redevelopment schemes. It does not intend to deal with matters inside buildings that are covered under Building Regulations, nor restate existing highway and streetscape guidance. The decision being requested is to adopt this guidance as formal policy.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

Cabinet Member for Environment, Highways and Waste

**Date:**

Between May 2011 and June 2011

**Reason if Key Decision**

If agreed this document will become KCC policy along with the Kent Design Guide (December 2005) which will have implications for the design of new and redeveloped public realm in the county.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors**

**Consultees**

- This document will have been through a process of professional stakeholder



- consultation, including local and national organisations
- EHW POSC
  - Full public consultation

**Informing Only**

Who and when?

**Who is it necessary to consult?**

- Professional organisations
- NGO's
- Expert Groups
- Access Groups
- Public

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

Yes – EHW POSC (September and November)

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Not explicitly

**Closing date for consultation/receiving comments:**

Yet to go for Public Consultation – likely December-January 2011.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Simon Allum, Mobility Management Team Leader, Sustainable Transport Team, KHS, EHW.

01622 221968, [Simon.allum@kent.gov.uk](mailto:Simon.allum@kent.gov.uk)

**Support documents**

Final policy document when completed

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Customer and Communities</p> <p><b>Reference No:</b> 11/01646</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Adult Education: Changes to concessions for people over 60 and the introduction of a new older learners' membership scheme.</b></p> <p><b>The Decision needed:</b>  To reduce the level of discount available to all learners over 60 for courses starting after 30 August 2011.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Customer and Communities</p> <p><b>Date:</b>  May 2011</p> <p><b>Reason if Key Decision</b>  This change in charges will impact on service users in all Districts of the County and the introduction of a membership scheme represents a departure from traditional practice.<sup>3</sup></p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p>Who and when?  n/a</p> <p><b>Who is it necessary to consult?</b>  Current service users over 60, community groups and organisations serving or representing the interests of older people and the general public in all Districts. NB. A variety of exercises seeking the views of 1734 older students and non-users have already been conducted within the research</p>

project undertaken to inform this proposal. ( see reference to supporting document 2 below)

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

No

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes- in the Medium Term Plan and budget.

**Closing date for consultation/receiving comments: 13 May 2011**

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Ian Forward, Head of Community learning and Skills. ( CLS)

Email [ian.forward@kent.gov.uk](mailto:ian.forward@kent.gov.uk)

**Support documents**

(available on request) 1) Investing in Skills for Sustainable Growth - Dept for Business, Innovation and Skills. Nov 2010 (Government policy on funding for learning and skills which states that public funding for Adult and Community Learning will in future be focussed on disadvantaged groups) 2) Research into Pricing, Concessions and Older Learners – CLS report February 2011 which led to the proposal for a membership scheme and options for changes to the universal age concession

<p><b>Responsible Cabinet Member</b> - Cabinet Member for Older People's Services (including Public Health)</p> <p><b>Reference No:</b> 11/01620</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>The Future of Kent Supported Employment (KSE)</b></p> <p><b>The Decision needed:</b>  To approve proposals to modernise the KSE service following the outcome of formal consultation.</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Older People's Services (including Public Health)</p> <p><b>Date:</b>  June 2011</p> <p><b>Reason if Key Decision</b>  KSE is required to respond to the economic climate stimulating an increase in external funding to modernise and develop the service.</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Prime providers of the DWP funded Work Programme</p> <p><b>Who is it necessary to consult?</b>  The formal consultation will involve staff, service users, Unison, commissioners and other partners including Health, FE colleges, practitioners, Job Centre Plus and other external agencies.</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  No</p>

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Yes in the KSE Business Plan 2009/10 and 2010/11.

**Closing date for consultation/receiving comments:**

20 May 2011.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Jayne Collier-Smith, Project Manager, PPP&P team, KASS.  
01622 694894 - jayne.collier-smith@kent.gov.uk

**Support documents**

None.

**Responsible Cabinet Member - County Council**

**Reference No:** N/a

**Key** Yes

**Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.**

**Title:**

**Bold Steps for Health, establishing a Health & Wellbeing Board, establishing Public Health as a statutory function of the County Council.**

**The Decision needed:**

Authority to inaugurate the process for County Council to establish a Health & Wellbeing Board, subject to legislation, as a statutory committee of the County Council.

Approval to begin formal consultation on how best to discharge the Health & Wellbeing Board's functions, including the option to delegate specified functions to other bodies.

**Section 2 – Who is taking the final decision and when**

**Who is taking the Decision**

County Council

**Date:**

July 2011

**Reason if Key Decision**

A change in legislation requiring a change in the KCC constitution.

**Reason if this decision has been delayed/withdrawn from a previous plan**

N/a

**Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors**

**Consultees**

**County Council, emergent General Practice Commissioning Consortia in Kent, Kent LINK, Kent Forum, Scrutiny Coordination Committee, PCT.**

**Informing Only**

Who and when?

**Not applicable**

**Who is it necessary to consult?**

As above.

**Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:**

POSCs have had updates on the progress of the NHS White Paper but this is the first occasion, following publication of the Bill, that a formal request has been made, to consult all interested parties prior, to a final decision being necessary in early 2012

**Is the matter referred to in your Business Plan or Medium Term Capital Programme?**

Not applicable

**Closing date for consultation/receiving comments:**

Depends on timetable agreed at July 2011 County Council.

**Section 4 – Responsible Officer – Who to contact for more information.**

**Your name, Your Service, Your phone number and email address:**

Martyn Ayre, 01622 694355; martyn.ayre@kent.gov.uk

**Support documents**

None.

<p><b>Responsible Cabinet Member - Cabinet</b></p> <p><b>Reference No:</b> N/a</p> <p><b>Key No</b></p>
<p><b>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Special Educational Needs (SEN) Strategy and Policy Paper</b></p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet</p> <p><b>Date:</b>  July 2011</p> <p><b>Reason if Key Decision</b>  N/a</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  No</p> <p><b>Who is it necessary to consult?</b>  Schools, parents, carers and interested professionals</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  No</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</b>  N/A</p> <p><b>Closing date for consultation/receiving comments:</b>  TBC</p>
<p><b>Section 4 – Responsible Officer – Who to contact for more information.</b></p>
<p><b>Your name, Your Service, Your phone number and email address:</b>  Colin Feltham - Head of Additional Educational Needs  01622 695729 - Email: colin.feltham@kent.gov.uk</p> <p><b>Support documents</b>  None.</p>



<p><b>Responsible Cabinet Member</b> - Cabinet Member for Older People's Services (including Public Health)</p> <p><b>Reference No:</b> 11/01645</p> <p><b>Key</b> Yes</p>
<p><b>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</b></p>
<p><b>Title:</b>  <b>Adult Social Services Non Residential Charging Policy</b></p> <p><b>The Decision needed:</b>  Approval to change the current charging policy</p>
<p><b>Section 2 – Who is taking the final decision and when</b></p>
<p><b>Who is taking the Decision</b>  Cabinet Member for Older People's Services (including Public Health)</p> <p><b>Date:</b>  August 2011</p> <p><b>Reason if Key Decision</b>  Change in the way client contributions towards non residential care are calculated</p> <p><b>Reason if this decision has been delayed/withdrawn from a previous plan</b>  N/a</p>
<p><b>Section 3 – – Who is to be consulted, how and when, ( The Duty to Inform/consult/Involve ) including relevant scrutiny councillors</b></p>
<p><b>Consultees</b></p> <p><b>Informing Only</b>  Local MPs, Borough and District Council Leaders.</p> <p><b>Who is it necessary to consult?</b>  Service Users, Carers/Families, Members of the public, Local members and other key stakeholders through correspondence and meetings.</p> <p><b>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:</b>  No. The matter will be discussed at a future Adult Services and Public Health Policy Overview and Scrutiny Committee.</p> <p><b>Is the matter referred to in your Business Plan or Medium Term Capital</b></p>

**Programme?**

This is covered in the 2011/12 Budget and MTP.

**Closing date for consultation/receiving comments:**

29 July 2011

**Section 4 – Responsible Officer – Who to contact for more information.****Your name, Your Service, Your phone number and email address:**

Margaret Howard, Director of Operations, Kent Adult Social Services.

01622 696763 [margaret.howard@kent.gov.uk](mailto:margaret.howard@kent.gov.uk)

**Support documents**

None.

**Responsible Cabinet Member** - Cabinet Member for Regeneration and Economic Development, Cabinet Member for Environment, Highways and Waste, Cabinet Member for Finance & Procurement, Leader of the Council

**Key** Yes

**Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.**

**Title:**

**Kent Thameside Strategic Transport Programme - 07/01108**

**The Decision needed:**

Circumstances have changed since the item on KTS Strategic Transport Programme was entered into the Forward Plan of Key Decisions. The Government's Comprehensive Spending Review has changed the level of public sector funding commitment to the project and as a result this decision is being withdrawn.